

- **REGISTRATION PROCESS:**

- 1) Click on **“CREATE AN ACCOUNT”** icon provided in the top panel of the website or copy and paste the given link http://iitkgp-icammp-iv.in/home/create_an_account
- 2) A valid email id is must since it will be authenticated.
- 3) After creating an account, a confirmation mail will be sent to your registered email id with an account activation link. Kindly, click on that link to validate your email id in order to activate your iCAMMP-iv account.
- 4) On clicking the activation link, a new window will open showing your **“UNIQUE ID”** and **“LOGIN”** page. Kindly remember your **“UNIQUE ID”** and use it as reference for further communication.
- 5) An acknowledgement will also be sent to your registered email id with the **“UNIQUE ID”** and the link to the **“LOGIN”** page.
- 6) Or else **“LOGIN”** from the top panel of the website to access **“DASHBOARD”** which will have link to **“EDIT YOUR PROFILE”**, **“ABSTRACT SUBMISSION”**, **“REGISTRATION”** and **“ACCOMODATION”**.
- 7) You can **“EDIT YOUR PROFILE”** till the registration process deadline.
- 8) In the **“ABSTRACT SUBMISSION”** page:
 - (i) Before submitting the abstract select the **“SYMPOSIUM”** in which you would like to present your paper.
 - (ii) Submit your abstract in **MS – Office Word document** format as per guidelines given in the template. For details download the abstract template and check it.

- (iii) The authors must limit their abstract to one page. Abstracts exceeding the given limit will be subjected to mandatory revision.
 - (iv) **Abstract sent directly through e-mail will not be accepted under any circumstances.**
 - (v) The corresponding Symposium in-charge will approve your Abstract or mail you any suggestion(s) if required. You can re-submit your abstract after necessary correction till your abstract is approved by Symposium in-charge.
- 9) Submit your registration fee after the acceptance of the abstract or if you are attending the conference without a paper. For information regarding registration fees check **“REGISTRATION FEES”**. To know about the different modes of payment check **“MODES OF PAYMENT”**.
- 10) In the **“REGISTRATION”** page:
- (i) Kindly provide your payment details and upload the **“PROOF OF PAYMENT”** as a requisite for the completion of your registration process.
 - (ii) In case you have registered as a **STUDENT DELEGATES**, you must upload a valid identity proof clearly showing the **“DATE OF EXPIRY”** in order to complete the registration process.
- 11) In the **“ACCOMMODATION”** page:
- (i) Regarding the allotment of accommodation, a link will be provided in the website later, where the delegates will be able to give their preference (as per availability).
 - (ii) Kindly give information related to your arrival and departure date and time.
 - (iii) The delegates have to pay the accommodation fee after the approval of their preference from the iCAMMP-iv 2016 administrative committee.

- **REGISTRATION FEES FOR KEY-NOTE, INVITED, CONTRIBUTORY TALK AND POSTER**

PRESENTATIONS:

DISCOUNTED REGISTRATION DEADLINE	30th JULY, 2016	AFTER 30th JULY, 2016
International Delegates with Spouse	€ 400 \$ 457	€ 600 \$ 687
International Delegates	€ 300 \$ 343	€ 400 \$ 458
Indian Delegates with Spouse	Rs. 8000	Rs. 10,500
Indian delegates	Rs. 6000	Rs. 7500
International Student delegates with Spouse	€ 200 \$ 228	€ 400 \$ 458
International Student delegates	€ 100 \$ 114	€ 200 \$ 229
Indian student delegates with Spouse	Rs. 4000	Rs. 6000
Indian student delegates	Rs. 2000	Rs. 3000

- **MODE OF PAYMENT:**

Payment can be done in the form of **Demand Draft** favouring “**ICAMMP**” payable at “**Syndicate Bank, IIT-Kharagpur, Kharagpur**” or by **NEFT/ online transfer** for which the details are given below.

In case of online transfer, the delegates have to give their transaction details in the registration section. So, kindly preserve your Transaction date and your Transaction reference number while making the payment.

Bank Name: Syndicate Bank

Branch: IIT-Kharagpur

Account Name: ICAMMP

Account Number: 95562200006818

IFS Code: SYNB0009556

SWIFT Code: SYNBINBB120

For abstract related queries kindly contact the concerned symposium head:

Prof. Jyotsna Dutta Majumdar Prof. S.K. Roy symposium on 'Surface Engineering and Corrosion'
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